

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 5th SEPTEMBER 2016** at **7.00PM**.

S/34 **PRESENT**

Chairman: Councillor R Jones

Councillors: Clarke, Gill, Ginger, Kemp, Lyle, and Smithers.

Officers: Gina Wilding, Town Clerk
Sean Turgoose, DLF & Market Supervisor
Sarah Hughes, Finance Assistant

Also
in attendance: Cllr V Parry
Mr G Perks

S/35 **HEALTH & SAFETY**

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

S/36 **APOLOGIES**

Apologies were received from Councillors Draper and Cobley.

S/37 **DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests

None

Conflicts of Interest

None

Personal Interests

| Councillor | Item | Reason |
|---------------------|------|---------------------------------|
| Councillor Smithers | 13 | Item requested by Cllr Smithers |

S/38 **PUBLIC OPEN SESSION**

Mr G Perks, Honey Meadows, Ludlow - Agenda Item 12 (Ludlow Museum at the Buttercross) – Mr Perks noted the importance of the project and suggested that decisions should be reinforced at future Services meetings.

Agenda Item 13 (Bairnsfather project) – Mr Perks agreed the project sounded interesting, but asked for more financial details.

Agenda Item 14 (Enforcement at the Linney) – Mr Perks asked if any legal advice had been sought.

Mr Perks gave an update regarding bench repair through Pride of Place, confirming that the Castle Gardens refurbishment works are nearly halfway done.

Requests for inclusion in the next agenda were:

That the DLF Supervisor is included directly with communications.

That an additional seat at Lower Corve Street, and that Pride of Place are authorised to re-stain the existing two seats on Memorial Square whilst the weather holds.

Regarding the War Memorial, Mr Perks updated members that the plaque had been handed to Stephen Treasures, the committee met on the 11th August and would like the following inscription: "To commemorate those of Ludlow who have fallen in war. We will remember them".

They would also like to try and get a Hawthorn from Normandy (our French twin town region and also close to the D Day landings) for the Sheldon family to replant in 2017 to commemorate battles in which Ludlow soldiers were killed or injured.

Mr Perks also requested that a newer plaque is installed below the 1919 weathered plaque in the castle walls in 2019 to commemorate the 100 years since the armistice and the 75th anniversary of the D Day landings.

Regarding the Castle Gardens Fountain, Mr Perks stated he would like to work with other organisations to fundraise with the aim of having the works completed by 2019.

Mrs Parry, Temeside, Ludlow - informed the committee that it had been 6 months since her membership of services was removed and she would like to be reinstated on the committee.

Regarding Item 10 (Castle Street toilets), she noted that some people are avoiding the charges by holding the door open for other users.

Regarding the Corve Street bench mentioned by Mr Perks, Mrs Parry confirmed that she has already secured £350 funding from the Civic Society for the project.

Regarding Item 11 (Signage), Mrs Parry agreed that the Smithfield toilets needs better signposting.

S/39 **LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION**

Councillor Parry reminded members that the deadline for submitting comments regarding the Big Conversation was the end of September.

S/40 **MINUTES – 11th July 2016**

RESOLVED (unanimous)
RJ/MC

That the minutes of the Services Committee meeting held on the 11th July 2016, be approved as a correct record and signed by the Chairman.

S/41 **ITEMS TO ACTION**

The chair thanked the staff for completing the items of action.

RESOLVED (unanimous)
RJ/MC

That the Items to Action be noted.

S/42 **MEMBERSHIP**

RECOMMENDED (unanimous)
RJ/MC

That Councillor Parry's membership on the Services Committee is reinstated.

S/43 **VAN REPLACEMENT**

Councillor Clarke asked if a quote could be obtained for replacing the Mitsubishi L200 Pick Up (2009), Peugeot Expert 1800 (2006); and Vauxhall Vivaro SWB 2.0CDTi (2013) vans on a new 3 year lease so that this can be compared against the cost of rolling the current lease and keeping the existing vans.

Councillor Ginger stated that the current situation was not a long term solution, instead it is a stop gap in order to maintain current services until

Ludlow Town Council has a more certain picture of local services from Shropshire Council.

RECOMMENDED (6:1:0)
MC/JS

That:-

i) A quote for replacing the Mitsubishi L200 Pick Up (2009), Peugeot Expert 1800 (2006); and Vauxhall Vivaro SWB 2.0CDTi (2013) vans on a new 3 year lease be obtained so that this can be compared to the cost of rolling the current lease and ownership of the existing vans.

ii) Van provision is revisited in 6 months

S/44 **CASTLE STREET TOILETS**

RESOLVED (unanimous)
GG/RJ

That:

i) The report is noted.

ii) A report is brought back to committee providing income and expenditure information for a six month period.

S/45 **SIGNAGE**

RECOMMENDED (unanimous)
GG/MC

That the existing pedestrian finger post sign for Smithfield Toilets is altered to include the distance to the toilets expressed in minutes.

S/46 **LUDLOW MUSEUM AT THE BUTTERCROSS**

The Chair thanked those Councillors who had volunteered at the Buttercross Museum since its opening in August.

Councillor Lyle asked who would print the leaflet, to which the Town Clerk replied that quotes would be obtained from our usual local designers and printers.

Councillor Ginger asked if there was a budget in place, to which the Town Clerk confirmed that a budget of £8,422 is available setting up costs.

RECOMMENDED (Unanimous)

GG/JS

That authority is delegated, subject to normal financial regulations, to the Town Clerk to proceed with the design and print of a DL leaflet for Ludlow Museum at the Buttercross.

S/47 BAIRNSFATHER MURAL

Councillors agreed the the project was very interesting, however questioned whether staff have the capacity to administer the finances of it.

Councillor Ginger suggested that the organisation sort a treasurer to manage the finances of the project themselves.

RECOMMENDED (Unanimous)
RJ/TG

That the request from Councillor Smithers regarding the financial administration of the Bairnsfather project is declined on the basis of insufficient staff capacity.

S/48 LINNEY RIVERSIDE PARK

The Chair informed the committee that she had visited the Linney last Wednesday at the time the unauthorised activity was due to take place, but there were no signs of activity.

RESOLVED (Unanimous)
RJ/MC

That the report be noted.

The meeting closed at 7.45pm

Chairman

Date

N.B. No Closed Session Minutes will be issued.