



CLOSED SESSION MINUTES

Closed session Minutes of a meeting of the Staffing and Appeals Sub-Committee held in the Guildhall, Mill Street, Ludlow on **WEDNESDAY 24th October 2012 at 7.00pm**

SA/112 **PRESENT**

Chairman: Councillor Smithers

Vice Chairman: Councillor Perks

Councillors: Aitken, McCormack, Newbold, Philips, Pound, Wilcox

Also present: Naomi Brotherton, Secretary/Admin Assistant
Gina Wilding, Acting Town Clerk

SA/113 **APOLOGIES**

No apologies for absence were received.

SA/114 **DECLARATION OF INTERESTS**

Discloseable pecuniary interests

None

Personal interests

Councillor Aitken

Councillor McCormack

Councillor Wilcox

Reason

Named in correspondence

Named in correspondence

Named in correspondence

SA/115 **EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (unanimous)

That the public be excluded and the meeting continue in closed session.

SA/116 TOWN CLERK

RESOLVED (unanimous)

That:-

- i) the correspondence letter and form that have been received are treated as two separate issues;
- ii) the three Councillors named in the correspondence do not form part of the Panel;
- iii) the Panel consist of Councillors Newbold, Pound and Smithers and Councillors Phillips and Perks remained available if a further panel is required;
- iv) a timetable has been agreed for the Panel meetings;
- v) invitations to attend the Panels be sent to those concerned;
- vi) the Acting Town Clerk liaises further with Peninsula;

11.50 am Councillor Perks left the meeting

12.05 pm The Acting Town Clerk left the meeting.

SA/117 SHORT-LISTING FOR TOWN CLERK

RESOLVED (unanimous)

That in line with Town Council Protocol the internal candidate is short-listed for interview for the post of Town Clerk.

12.15 pm The Acting Town Clerk re-entered the meeting.

SA/118 RESOLVED (unanimous)

That the Acting Town Clerk acknowledges the offer from ACAS.

The meeting closed at 12.20 pm

Chairman

Date