



CLOSED SESSION MINUTES

Confidential Minutes of a meeting of the Staffing and Appeals Sub-Committee held in the Stable Block Meeting Room, Stone House, Corve Street, Ludlow on **Friday 6th July 2012** at **2.00 pm**

SA/14 PRESENT

Councillors: Aitken, McCormack, Newbold, Perks, Phillips (ex-officio),
 Pound, Smithers and Wilcox
Also present: Veronica Calderbank, Town Clerk
 Gina Wilding, Deputy Clerk

SA/15 APOLOGIES

No apologies were received

SA/16 DECLARATIONS OF INTEREST

Personal

Perks - Standards Committee Complaint

Prejudicial

None declared

SA/17 MINUTES

The Chairman had asked that minutes of the meeting of 28th June not be circulated to all Members of Council until approved by the relevant Staffing and Appeals ("S&A") committee and to be circulated in draft to S&A members only. They were omitted from the packs sent to Members and therefore it transpired no – one had received them.

The Town Clerk advised members that it would be prudent to take time to read through the minutes before they confirmed that they were a true record of the last meeting because she had been asked to produce 'full minutes' which was unusual for closed session papers and would become public.

RESOLVED (unanimous)

To adjourn the meeting to allow members a chance to consider the minutes of 28th June 2012

The meeting reconvened at 15:27

There was discussion between the 8 Members present as to whether the Minutes should be in full or paragraphs removed in line with the suggestion from the Town Clerk.

It was proposed that only the resolutions be left in

SA/18 RESOLVED (3:3:1)

That the resolutions only be left in, and the following be amended:-

- (i) correct spelling of 'Phillips'
- (ii) Insertion of the words 'and Standard Committee complaint re: Cllr Parry' to the Prejudicial Interest lodged by Cllr Perks

SA/19 As there was no decision the Chairman was asked if he would like to exercise his casting vote. Councillor Phillips apologised and stated that she had voted and should not have done and the Town Clerk advised that her vote had not been counted and only the votes from the 7 Members of the Committee had been counted.

The Chairman proposed that the minutes be presented in full and signed as a true record subject to the following:-

- (i) Amend with correct spelling of 'Phillips'
- (ii) Insertion of the words 'and Standard Board complaint re: Cllr Parry' to the Prejudicial Interest lodged by Cllr Perks
- (iii) Insert the word 'if' into the first sentence of the third paragraph in minute **SA/08**

It was seconded and a vote was taken:-

RESOLVED (4:3)

That subject to the following amendments:-

- (i) Amend with correct spelling of 'Phillips'
- (ii) Insertion of the words 'and Standard Board complaint re: Cllr Parry' to the Prejudicial Interest lodged by Cllr Perks

- (iii) Insert the word 'if' into the first sentence of the third paragraph in minute **SA/08**

The Minutes of the Staffing and Appeals Sub-Committee meeting held on the 28th June 2012 be approved as a correct record and signed by the Chairman.

SA/18 **EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (unanimous)

That the public be excluded and the meeting continue in Closed Session.

RESOLVED (unanimous)

That the order of business is amended to consider agenda item 6 before item 5.

SA/19 **ELLIS WHITTAM**

The town clerk informed members that Ellis Whittam would be willing to come to the Town Council meeting to give a presentation about their Services. It was suggested that Shropshire Council should be invited and also Lanyon

Members asked for confirmation that the terms of the Ellis Whittam offer were still current and information regarding advice available from the NALC / SLCC

RESOLVED (4:0:0)

To request a presentation

SA/20 **STAFFING MATTERS**

Town Clerk's resignation.

The meeting closed at 12.25 pm

Chairman

Date