



## LUDLOW TOWN COUNCIL AGENDA

### SERVICES COMMITTEE

To: All Members of the Council, Deputy Town Clerk, DLF Supervisor,  
Unitary Councillors, Press

Contact: **Gina Wilding, Town Clerk**

Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ

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Despatch date: **Thursday 12th October 2023**

You are summoned to attend a meeting of the  
Services Committee on  
**Wednesday 25<sup>th</sup> October 2023 at 7pm**  
**At The Guildhall, Mill Street, Ludlow**  
**due to the postponement of the**  
**meeting on 18<sup>th</sup> October 2023.**

*Gina Wilding*

Gina Wilding  
Town Clerk

#### Key Agenda Items:

- Specialist markets
- Community tree scheme
- Castle Street toilets repair work

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **WELCOME FROM THE CHAIR & ESSENTIAL HOUSEKEEPING INFORMATION**

To receive a welcome from Chairman of the Committee, Councillor Beverley Waite and a verbal description on the relevant fire exits and procedure.

For fire safety purposes, all attendees of this meeting were asked to give their name upon entry.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **APOLOGIES**

To receive apologies from members of the Committee.

4. **DECLARATIONS OF INTEREST**

To receive the declarations of interests from Members of the Committee:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.*

5. **PUBLIC OPEN SESSION (15 MINUTES)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

6. **LUDLOW'S UNITARY COUNCILLORS SESSION**

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

7. **MINUTES**

To approve as a correct record the open and closed minutes of **Services Committee** minutes of Wednesday 6<sup>th</sup> September 2023.

8. **ITEMS TO ACTION**

To consider the items to action sheet from Wednesday 6<sup>th</sup> September 2023.



ITEM	Attachment
<p>9. <b><u>MARKET UPDATE</u></b>  a) To consider the update from the Market Manager.  b) To note the information from NABMA.</p>	1
<p>10. <b><u>ARTISAN MARKET PROPOSAL</u></b>  To consider the proposal for a fortnightly artisan market to be held on the market in 2024.</p>	2
<p>11. <b><u>SPECIALIST MARKETS FOR 2024</u></b>  a) To approve a calendar of markets for 2024.  b) To note the dates of Local to Ludlow markets and Tinsel Tuesdays in 2024.</p>	3
<p>12. <b><u>SIDNEY ROAD TOWN GREEN</u></b>  a) To note the current situation.  b) To consider the planting of an oak tree as per the plan provided, to commemorate covid pandemic victims and their families.  c) To consider the suggestion of two areas to be managed as wild areas in conjunction with Restoring Shropshire Verges project. Any costings and further information to be brought to a future meeting.</p>	4
<p>13. <b><u>FLYTIPPING AT ST JOHNS GARDENS</u></b>  To note the current problem and action being taken by Shropshire Council.</p>	5
<p>14. <b><u>HOUSMAN PLAY EQUIPMENT</u></b>  To note the current issues at Housman play area and action being taken.</p>	6
<p>15. <b><u>SMITHFIELD TOILETS</u></b>  a) To note the current issues with the automatic door unlocking system.  b) To accept the letter of thanks from a member of the public.</p>	7
<p>16. <b><u>COMMUNITY TREE SCHEME</u></b>  To consider the offer of trees under the community tree scheme.</p>	8
<p>17. <b><u>CYCLING IN CASTLE GARDENS</u></b>  To acknowledge the concerns of the residents; however, it is not felt that a no cycling policy or signage is required currently.</p>	9
<p>18. <b><u>USE OF LUDLOW COLLEGE FOR SENIOR'S CHRISTMAS PARTY</u></b>  To consider the letter of thanks to be sent to Ludlow Sixth Form College.</p>	10



**19. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**20. CASTLE ST TOILETS REPAIR WORKS**

**11.**

To approve the quote received for refurbishment of the hand washing facilities, understanding that great efforts were made to obtain several quotes and that the work needs to be undertaken urgently.

**M e m b e r s h i p**

Councillors B. Waite (Chairman), Garner, Gill, Ginger, Jones (Vice Chair), Lyle, O'Neill, Parry, Tapley, and S Waite.

**Notes**

The next Services Committee meeting will be held on Wednesday 29<sup>th</sup> November 2023.