

# LUDLOW TOWN COUNCIL

## A G E N D A

### COUNCIL

To: All Members of the Council, Unitary Councillors; Press

**Contact:- Gina Wilding**

**Ludlow Town Council, The Guildhall**

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**Despatch date: - 4<sup>th</sup> December 2019**

You are summoned to attend a meeting of Ludlow Town Council to be held at The Guildhall, Mill Street, Ludlow, on Monday 9<sup>th</sup> December 2019 at 7.00pm

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- ***Presentation electric vehicles in Ludlow***
- ***Task and Finish Groups***
- ***Re-fill Scheme***
- ***Project Support Grant Applications***

***The public may speak at this meeting***

**Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

**1. Health and Safety**

Councillors and members of the public are to note that the fire exits can be found to the rear of the building outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

**2. Recording of Meeting**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

**3. Apologies**

To receive apologies from councillors not present.

**4. Declarations of Interests**

To receive declarations of interests from councillors.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

**5. Public Open Session (15 minutes)**

Members of the public are invited to make representations to the Council on any matters relating to the work of the Council.

**6. Ludlow's Unitary Councillors Question and Answer Session**

Ludlow's Unitary Councillors are invited to address the Council.

**7. Minutes**

To approve as a correct record and sign the minutes of the open and closed session **COUNCIL minutes of MONDAY 28<sup>th</sup> OCTOBER 2019.**

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

***Members are reminded:***

*That minutes are a record of the Council's resolutions and proposed factual amendments relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.*

***All Committee minutes will be received without discussion.***

**8. Items to Action**

To note the items to action sheet from the previous Council meeting held on the MONDAY 28<sup>th</sup> OCTOBER 2019.

<b>ITEM</b>	<b>Attachment</b>
<p><b>9. PRESENTATION</b> To receive a presentation from Ludlow 21 Sustainable Transport regarding electric vehicles.</p>	<b>No papers</b>
<p><b>10. BUDGET TASK AND FINISH GROUP INTERIM RECOMMENDATIONS AND CONSULTATION FEEDBACK</b> To consider the Budget Task and Finish Group Interim recommendations.</p>	<b>10</b>
<p><b>11. TASK AND FINISH GROUPS FORMERLY WORKING GROUPS</b> To consider a matrix of agreed tasks and deadlines for the Council's Task and Finish Groups.</p>	<b>11</b>
<p><b>12. CLIMATE EMERGENCY TASK &amp; FINISH GROUP</b> a) To note the extracted minute setting the task for the group b) To consider the report and recommendations. c) To consider the Terms of Reference for the Emergency Climate Task &amp; Finish Group.</p>	<p><b>12a</b> <b>12b</b> <b>12c</b></p>
<p><b>13. CCTV</b> To note the schedule of works for installation of Phase I.</p>	<b>13</b>
<p><b>14. PROPOSAL COMMUNITY OPEN SPACE AT SIDNEY ROAD GREEN</b> To consider a proposal from Shropshire's Unitary Councillors to support Connexus creating a community open space at Sidney Road Green to be protected from future development by the status of a town green declared by Shropshire Council; and entering into discussions regarding the possibility of transferring the management and ownership of the town green at Sidney Road to Ludlow Town Council.</p>	<b>14</b>
<p><b>15. FAIRTRADE AND REPRESENTATIVES ON OUTSIDE BODIES</b> a) To approve a Representative on the Fairtrade Group. b) To note the renewed Fairtrade Status Certificate for Ludlow.</p>	<p><b>15a</b> <b>15b</b></p>
<p><b>16. PROJECT SUPPORT GRANT APPLICATIONS</b> a) To note the Project Support Grant Criteria To consider Project Support Grant Applications from:- b) Wildlife Watch Ludlow c) Two Score Theatre Company d) To consider the request from the Ludlow Choral Society to change the use of the £300 grant funding awarded for 2019-20 for website creation, to commission a professional to make recordings and possible recording equipment.</p>	<p><b>16a</b> <b>16b</b> <b>16c</b> <b>16d</b></p>

<b>17. COMMITTEE RECOMMENDATIONS</b>	
To consider the recommendations from the Staffing Committee on the 14 <sup>th</sup> November 2019.	<b>17</b>
<b>18. SHROPSHIRE FIRE JUDICIAL REVIEW</b>	
To note the response from the Home Secretary regarding the Shropshire Fire Judicial Review.	<b>18</b>
<b>19. SOUTH SHROPSHIRE YOUTH FORUM</b>	
To note the Annual Report 2018-19 from the South Shropshire Youth Forum.	<b>19</b>
<b>20. MERCHANT NAVY DAY</b>	
To note the commemoration certificate and that the Merchant Navy Flat will be flown on 3 <sup>rd</sup> September 2020.	<b>20</b>
<b>21. COMMITTEE &amp; WORKING GROUP MINUTES</b>	
a) To receive the minutes of the Policy & Finance Committee meeting held on the 21 <sup>st</sup> October 2019.	<b>21a</b>
b) To receive the minutes of the Services Committee meeting held on the 25 <sup>th</sup> November 2019.	<b>21b</b>
c) To receive the minutes of the Representational Committee meeting held on the 18 <sup>th</sup> September, 9 <sup>th</sup> October and 16 <sup>th</sup> October 2019.	<b>21c</b>
<b>22. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>	
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	<b>No papers</b>
<b>23. STAFFING STRUCTURE REVIEW</b>	
To consider a report.	<b>23</b>
<b>24. LINNEY GATE</b>	
To consider advice	<b>24</b>

### **M e m b e r s h i p**

Councillors Gill (Town Mayor); Pote (Deputy Mayor); Clarke; Cobley; Garner; Ginger; Jones; Lyle; Mahalski; Parry; O'Neill, Paton; Perks; Sheward; and Smithers.

**The next Council meeting will be held on the  
27<sup>th</sup> January 2020**