

CLOSED SESSION MINUTES

Closed session minutes of a meeting of the Staffing and Appeals Committee held in the Guildhall, Mill Street, Ludlow on **TUESDAY 22ND NOVEMBER 2016** at **1.00pm**.

SA/52 PRESENT

Chairman: Cllr Smithers

Councillors: Gill, R Jones, Lyle, and Sheward

Officers: Naomi Brotherton, Senior Admin Assistant

SA/53 HEALTH AND SAFETY

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

SA/54 APOLOGIES

Apologies for absence were received from Councillor Draper.

SA/55 DECLARATION OF INTERESTS

Disclosable Pecuniary Interests

None

Conflict of Interest

None

Personal interests

Councillor	Item	Reason
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C. Sheward		
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		Witnessed and reported an incident to the Town Clerk
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SA/56 MINUTES

RESOLVED (unanimous)

CS/DL

That the minutes of the Staffing & Appeals Committee meeting held on 31st October 2016 be approved as a correct record and signed by the Chairman.

SA/57 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (unanimous)
JS/RJ

That the public be excluded and the meeting continue in closed session.

SA/58 INFORMAL GRIEVANCE PANEL

RESOLVED (2:0:3)
RJ/JS

That:-

- i) Councillor Smithers Chair the Panel;
- ii) Councillors Cobley, Draper and Kemp are invited to make up the two remaining members of the Panel, depending on their availability;

The meeting closed at 1:25pm

Chairman

Date