

## **CLOSED SESSION MINUTES**

Closed session minutes of a meeting of the Staffing and Appeals Committee held in the Guildhall, Mill Street, Ludlow on **THURSDAY 26<sup>th</sup> APRIL 2018** at **10.30 am**.

### **SA/100 PRESENT**

Chair: Cllr Jones

Councillors: Copley, Gill, Ginger, and Lyle

Officers: Gina Wilding, Town Clerk

### **SA/101 HEALTH AND SAFETY**

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

### **SA/102 APOLOGIES**

Apologies for absence were received from Councillors Garner, Pote, Sheward and Smithers.

### **SA/103 DECLARATION OF INTERESTS**

#### Disclosable Pecuniary Interests

None declared

#### Conflict of Interest

None declared

#### Personal interests

None declared.

### **SA/104 MINUTES – 6<sup>th</sup> MARCH 2018**

#### **RESOLVED (unanimous) TG/DL**

That the closed minutes of the Staffing & Appeals meeting held on the 6<sup>th</sup> March 2018, be approved as a correct record and signed by the Chairman.

**SA/105 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**RESOLVED (unanimous) RJ/AC**

That the public and press be excluded and the meeting continue in closed session.

**SA/106 FLEXIBLE WORKING**

**RESOLVED (4:1:0) RJ/GG**

That the request for flexible working be approved for LJ.

**SA/107 DEPUTY TOWN CLERK**

**RECOMMENDED (unanimous) RJ/TG**

That:-

- i) the appointment of the Deputy Town Clerk is approved;
- ii) the outline of the induction process be noted.

The meeting closed at 10.16am

---

Chairman

---

Date