

CLOSED SESSION MINUTES

Closed session minutes of a meeting of the Staffing and Appeals Committee held in the Guildhall, Mill Street, Ludlow on **TUESDAY 7th MAY 2019** at **10.00am**.

SA/37 **PRESENT**

Chair: Cllr Lyle

Councillors: Sheward, Smithers.

Officers: Gina Wilding, Town Clerk
 Kate Adams, Deputy Town Clerk
 Naomi Brotherton, Senior Admin Assistant

SA/38 **HEALTH AND SAFETY**

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

SA/39 **APOLOGIES**

Apologies for absence had been received from Councillors Cobley, Garner, Gill, Ginger, Jones, Perks, and Pote.

SA/40 The meeting was inquorate. Short-listing individuals for the post of DLF Assistant Grounds Person and Buttercross Museum Assistant continued under the Town Clerk's delegated authority.