



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,
Unitary Councillors, Press
Contact: Gina Wilding, Town Clerk
Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ
01584 871970
townclerk@ludlow.gov.uk
Despatch date: 3rd April 2019

SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held
at The Guildhall, Mill Street, Ludlow on
8th April 2019 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- **Projects**
- **Henley Road Cemetery**
- **Ludlow Market**
- **Tree Works**

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern



1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. Recording of Meetings

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. Apologies

To note committee members' apologies receive by the Town Clerk

4. Declarations of Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

5. Public Open Session (15 minutes)

Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

6. Ludlow's Unitary Councillors Question and Answer Session

Ludlow's Unitary Councillors are invited to address any questions to the Committee

7. Minutes

To approve as a correct record and sign the open and closed minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 11th MARCH 2019**.

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

Members are reminded:

All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.

All Committee minutes must be received without discussion or debate.



8. Items to Action

To note the items to action sheet from the previous Services Committee Meeting held on **MONDAY 11th MARCH 2019**.

ITEM	Attachment
9. PROJECT WORKLOAD To note a report identifying project to be delivered in 2019	9.
10. FOOTPATHS To receive a report regarding footpath inspections and maintenance	10.
11. HENLEY ROAD CEMETERY SIGNAGE To note an update regarding cemetery signage	11.
12. NABMA UPDATE To note the update regarding Market Lettings and VAT	12.
13. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	No papers
14. URGENT TREE WORKS To consider a report regarding urgent tree works at Henley Road Cemetery	14.
M e m b e r s h i p Councillors Clarke (Chairman); Copley, Garner; Gill; Ginger, Lyle; O'Neill; Parry; Paton; Perks; Pote and Smithers.	
Notes The next Services Committee meeting will be held on 3rd June 2019	